

Volunteer role description

Family fun day volunteer

What is a family fun day volunteer?

Fulham Palace has embarked on a £3.8 million restoration scheme, 'Discovering the Bishop of London's Palace at Fulham', supported by the National Lottery Heritage Fund. The project will restore the iconic Tudor courtyard, bring key historic rooms such as the great hall back to life, improve access around the botanic garden and replant historic varieties of plants.

We are creating a team of volunteers to support our new series of family fun days. Each monthly fun day has a different theme, from Tudor festivals to medieval archaeology, and we will explore these themes through trails, crafts, demonstrations and performances.



<p>What's in it for you?</p>	<ul style="list-style-type: none"> • Be involved with lively, large scale family events, helping out with a variety of activities and themes across the Palace garden • A chance to showcase your passion for heritage • The opportunity to work proactively and independently within a small, project-based team • Develop confidence in engaging and interacting with a diverse audience • Opportunity to get involved in the lead up to each event, developing activities, liaising with exhibitors and assisting with marketing and project management • To be involved with a positive and engaging volunteer culture including social events, outings, forums and our volunteer portal - where volunteers are able to contribute blogs posts, sign up to sessions and access all the information you need as a volunteer online
<p>What's involved?</p>	<ul style="list-style-type: none"> • Provide a friendly welcome to visitors on arrival • Support family friendly craft activities • Help set up and pack down events • Work with event organisers and exhibitors • Work independently within a small team and show a proactive attitude

<p>This role will suit people who...</p>	<ul style="list-style-type: none"> • Would relish taking part in events within a unique historic environment • Can work independently and are well organised • Can provide a friendly face to audiences from various backgrounds • Have a passion for history and the heritage sector • Enjoy proactively engaging with communities through sharing your knowledge in a friendly, fun and accessible manner • Please note you do not need to have prior knowledge of Fulham Palace's history as there will be training involved in the role
<p>Availability</p>	<p>Family fun days are on the fourth Sunday of each month. The upcoming dates are 26th May, 23rd June, 28th July, 25th August, 22nd September, 27th October, 24th November 2019</p> <p>Days to help in the lead up to an event are flexible Mon-Fri.</p>
<p>Main contact</p>	<p>Kate Kern, learning and engagement manager (LEM)</p>
<p>Training/Resources</p>	<ul style="list-style-type: none"> • The LEM will give you specific briefing and training to begin in your role • On-site training providing insights into the history of Fulham Palace • Full induction including health and safety procedures, fire safety and customer service • Volunteers have an introduction period, this is a settling in time of six weeks at the end of which the volunteer development officer catches up with new volunteers • Access to our volunteer's website, the "Volunteer Portal", including a blog, downloadable resources, rota and events page • While support and training will be provided, from time to time volunteers may work independently or without one to one supervision
<p>Getting to the Palace</p>	<ul style="list-style-type: none"> • The nearest tube station is Putney Bridge • The nearest railway station is Putney • There are several bus stops within walking distance • We reimburse travel expenses up to £8 per session
<p>What next?</p>	<p>Please get in touch by completing an enquiry form, available at: http://www.fulhampalace.org/about/volunteer/. If you have any questions you can contact our volunteer enquiry assistants by emailing volunteer@fulhampalace.org or telephoning 020 7751 2433.</p> <p>Potential volunteers will be invited to an informal interview to discuss the role further in person.</p>
<p>Fulham Palace values the involvement of volunteers; they enhance everything we are able to do. We are committed to offering volunteer opportunities of a high standard and welcome feedback.</p>	