

Volunteer role description Graphic design volunteer

What is a graphic design volunteer?

Our graphic design volunteers will help to create exciting digital resources for our learning programme. This includes using children's drawings to create secret maps of the Palace and putting together activity sheets for our schools visits. Graphic design volunteers can try out new skills, practice familiar ones and gain lots of experience about the running of an extensive public engagement programme at a busy heritage site in London.



<p>What's in it for you?</p>	<ul style="list-style-type: none"> • experience working behind the scenes within a learning department • practice new skills using graphic design software • put together exciting educational resources • gain hands on experience of how learning activities are developed and created in a historic house setting • be part of a small and welcoming team • develop your skillset across a broad variety of areas to enhance your CV and portfolio • get involved with our positive and engaging volunteer culture including social events, outings, forums and our volunteer portal where you can access all volunteer information online • a reference when you have volunteered with us regularly for 6 months
<p>What's involved?</p>	<ul style="list-style-type: none"> • developing digital illustrations • creating resources for education activities • taking photographs • using graphic design software to put together activities and other resources • working with the learning producer to develop and

	present new design ideas.
Skills requirement:	<ul style="list-style-type: none"> • have a keen interest in design trends • at least beginner level at using graphic design software – Adobe illustrator and Photoshop • are happy to be DBS checked • enjoy spending time in a noisy and fast-paced environment • are proactive and can take ownership of tasks • will be happy to work independently or as part of a team • all ages welcome • DSLR camera skills would be desirable • you do not need a portfolio • you do not need to be a subscriber of graphic design software- Adobe (Photoshop and Illustrator). Fulham Palace can provide these.
Availability	Volunteers are encouraged to make a weekly commitment; they can work from home, bring in their own laptop or use the computer at Fulham Palace.
Main contact	Eleni Veltanioti, learning producer
Training and resources	<ul style="list-style-type: none"> • the learning producer will give you specific briefing and training as needed, and in line with your interest areas, and you will also have regular meetings with the learning producer and manager to allow you to give and receive feedback about your work • full induction including health and safety procedures, fire safety and customer service • volunteers have an introduction period, this is a settling in time of around 6 weeks. At the end of this the volunteer development officer will catch up with you, offering an opportunity for both parties to reflect and make any adjustments to the role that are needed • access to our volunteer’s website, the volunteer portal, including a blog, downloadable resources, rota and events page
Getting to the Palace	<ul style="list-style-type: none"> • the nearest tube station is Putney Bridge • the nearest railway station is Putney • there are several bus stops within walking distance • we reimburse travel expenses up to £8 per session
What next?	Please get in touch by completing an enquiry form, available at: https://www.fulhampalace.org/get-involved/volunteer-at-fulham-palace/

	If you have any questions you can contact our volunteer enquiry assistants by emailing
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volunteer@fulhampalace.org or calling 020 7751 2433

Potential volunteers will be invited to an informal interview to discuss the role further in person.

Fulham Palace values the involvement of volunteers; they enhance everything we are able to do. We are committed to offering volunteer opportunities of a high standard and welcome feedback.
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